

GUIDELINES FOR APPLYING FOR FINANCIAL AID

Deadline for submission of ALL Financial Aid Documentation is JULY 1!

Before you begin the application process please have the following documents accessible:

- Most recently filed tax documentation (W2, recent paystubs, federal tax forms 1040, 1099, etc.).
- Your utility bills
- Rent or mortgage information
- Debt information

Step 1

Download and print out from the CKACS website

- (1) the Financial Aid Application
- (2) Budget Form

Step 2

Complete both the Financial Aid Application and Budget Form.

Step 3

Submit the Application and Budget to the CKACS office. With these forms be sure to submit copies of the following pieces of documentation:

- W2's
- Paystubs for a one month period (both for husband and wife, if applicable)
- Most recently filed Federal Tax Form 1040, 1099, etc.
- Copy of lease or mortgage statement for one month
- Copy of car payment statement
- Copies of PG&E and other utility bills for a period of one month

Step 4

The financial aid committee will review your documentation and contact you to schedule an appointment, if necessary.